Digital Preservation Committee, submitted by: Heather Staines, heather.staines@gmail.com and Michelle Polchow, email mpolchow@ucdavis.edu

Members
Co-Chair: Heather Staines (Delta Think), 20/22
Co-Chair: Michelle Polchow (University of California, Davis), 19/21 (extension requested)

Narine Bournoutian (Columbia University), 19/21 (extension requested)
James Phillpotts (Oxford University Press), 19/22
Willa Liburd Tavernier (Indiana University), 19/21
Yael Fitzpatrick (PNAS), 20/22
Kelly Sheeran (Catholic University of America), 20/22
Frances Steele (Wisconsin Historical Society), 20/22
Craig Van Dyck (CLOCKSS), 20/22
Wendy Robertson (University of Iowa), 19/20 (liaison to committee for Keepers Registry)

Board Liaison:
Shannon Keller (New York Public Library), 19/21

Continuing Activities, placing emphasis on any activities supporting the 2017-2021 Strategic Plan (Required)

NASIG Webinars
The Committee hosted its second webinar in March, as the second of three sessions. The first webinar topic was on digital preservation efforts to protect OA journals. Both are intended to appeal to a wide audience, including early career and student audiences. (Strategic direction #2, #4 and #5)

First Webinar:
Endangered OA Content: Digital Preservation Efforts to Protect OA Journals
Thursday, November 19, 1:00-2:00 PM Eastern
Speakers:
Stephanie Orphan is the Director of Content Preservation at Portico
Jefferson Bailey is Director of Web Archiving & Data Services at the Internet Archive
Presentation: Open Access Content Under Threat: Internet Archive and Portico
Attendance: (32 attendees)
2 groups
8 NASIG members
2 nonmembers
2 Student Members

Second Webinar:
Licensing E-Resources: Is your Publisher a Preservationist?
Thursday, March 18, 2021, 1:00-2:00 PM Eastern
Speakers;
Shannon Keller, New York Public Library
James Phillpotts, Oxford University Press

Michelle Polchow, University of California, Davis
Presentation: https://youtu.be/XtsvIooVYqo

Description:
Electronic resources have their own inherent complications, and this is particularly true at the licensing stage. Without careful planning, an institution may find themselves facing unexpected content loss after a subscription cancellation, a title cessation, or publisher shutdown. In this webinar, Michelle Polchow, Electronic Resources Librarian at UC Davis and James Phillpotts, Director of Digital Operations Innovation at Oxford University Press, will share their insights and best practices for licensing for both parties. Their perspectives will advise on the necessary steps that librarians should take before and during licensing to fully understand entitlements, as well as ways that publishers can commit to digital preservation in licensing terms to prevent possible content loss.

Attendance: 36

Shannon moderated a conversation between James and Michelle, prompted by questions aiming to highlight resources and paths for early career professionals to better understand the role of librarians, libraries, publishers, and third-party preservations agencies in digital preservation initiatives. The conversation focused on how libraries can work with publishers and vendors to track preservation of their perpetual access entitlements. The webinar highlighted resources created by the Digital Preservation Committee.

Recruitment of new members (Strategic direction #5):
Kelly Sheeran (Catholic University of America), 20/22
Frances Steele (Wisconsin Historical Society), 20/22
Craig Van Dyck (CLOCKSS), 20/22

Model License Group:

The Model License Working Group was convened in Fall 2020 with a goal of creating a first draft by NASIG 2021. The draft is substantially complete, comprising the following sections:

Executive Summary

Introduction

Stakeholders

Scope

Strategies

Principles

Roles and Responsibilities

Framework Administration and Review Cycle

Collaboration

Related Documents

Glossary

We are in the process of adding, where needed, explanatory notes and additional sample text, and fleshing out the Executive Summary. The Working Group comprises volunteers from the Library Publishing Coalition member institutions, and a member of the Society for Scholarly Publishing. The Working Group proposes that a soft roll-out be done over the summer to our partners LPC and SSP, with a wider release for comments in early Fall. The Working Group will then reconvene in December 2021 to produce a final document by NASIG 2022.

- Co-Chair: Heather Staines (MIT Knowledge Futures Group), 19/20
  Co-Chair: Willa Tavernier(Indiana University)

- Volunteers
  - Jeremy Morse, Director of Publishing Technology, Michigan Publishing
  - Melina Zavala |Pronouns: they/them/theirs **(LPC)***
  - Digital Scholarship Faculty Fellow

  Grand Valley State University Libraries
  - Corinne Guimont **(LPC)**

  Digital Scholarship Coordinator
  Virginia Tech Libraries
  - Corey Davis **(LPC)***

  Digital Preservation Librarian | University of Victoria Libraries
  Visiting Program Officer | Canadian Association of Research Libraries
  - Grant Hurley **(LPC)**

  Digital Preservation Librarian
  Scholars Portal, Ontario Council of University Libraries
  - Jennifer A. Regala **(SSP)**

  Director of Publications/Executive Editor
  American Urological Association

- These members are no longer in a position to participate in the Working Group

Model License alignment with NASIG Strategic Plan

Strategic direction #1: NASIG will revitalize its marketing approach to reflect its new mission and vision.

The collaborative nature of the Task Force has exposed the work of NASIG to professionals outside of NASIG who are therefore more familiar with what NASIG has to offer. With a Task Force member from Canada, it expands NASIG outreach through international collaboration.

Strategic direction #4: NASIG will be involved in creating new content to add to the body of scholarly work.

The creation of the Model Policy fills a gap in this space, building on things such as the LPC Template to create a document with actual clauses that can be used as-is, or adjusted for an institution's needs. This will be a sample policy that institutions can use as a guide in creating their own policy. It is intended to be a fleshed-out document that builds on the LPC template and existing policies. The goal is to create an easily accessible model that all industry stakeholders can use as a guide. The model policy can help institutions articulate their commitment, scope, and strategies, and point them to resources for digital preservation. It complements existing work such as Sustaining Digital Curation and Preservation Training, library publishing curriculum) which focus on training**.**

Strategic direction #5: NASIG will work to enhance benefits to all members, with a particular emphasis on members from the commercial sector.

We intend for the Model Policy to include resources specific to publishers as well as libraries (and their sub-units or related units e.g. library publishers, university presses, repositories). It is being created with a view to having alternate clauses where this makes sense, for different types of institutions - libraries, repositories, and commercial publishers. The Model Policy may identify barriers and best practices specific to different types of institutions.

Action Items

1. Since two Working Group Members are no longer available to participate, we need to solicit an additional 2 volunteers, as the progress of the work was definitely impacted. It may be preferable to pull these members from the publisher side, as libraries are overrepresented in the current composition of the group.
2. Circulation to SSP and LPC for comment.

Completed Activities, placing emphasis on any activities supporting the 2017-2021 Strategic Plan (Required)

ISSN-IC's Keepers Registry Advisory Committee Liaison (Strategic direction #2 & #5):
The Keeper's Registry moved to the International ISSN Agency in 2019, and in fall 2020 they formed a Technical Advisory Committee. NASIG, as well as DOAJ and Latindex, were included as user groups. This inclusion of NASIG in the small group of advisors helps make the work of the committee and the expertise of NASIG members more visible to other organizations. The liaison is able to keep this committee up to date on initiatives undertaken by the Keeper's Registry, such as technical enhancements, membership, and especially the work to archive freely available journals that are not yet being preserved. This ensures NASIG can work effectively with international colleagues and focus on areas not already being done by others.

NASIG Presentation -   (Strategic direction #4 and #5):
Ensuring Continuity of Access: Best Practices in Digital Preservation and Content Transfer and Heeding the Call :
Finding At-Risk Electronic Titles in University of Hawaiʻi at Mānoa Hawaiian Collection

This concurrent session will be presented at NASIG 2021 on Friday, May 21 from 2:05pm to 3:05pm. The speakers are: Amy J. Carlson (University of Hawaiʻi at Mānoa Library), Jodie Mattos (University of Hawaiʻi at Mānoa Library), Emily Elliott (EDINA, University of Edinburgh), and Dr. Heather Staines (independent consultant) and the panel will be moderated by Nariné Bournoutian (Columbia University Law Library).

This panel topic is the result of combining two similar submitted proposals to NASIG 2021, one of which was submitted by the Digital Preservation Committee and the other by staff from the University of Hawaiʻi at Mānoa Library. The first part of the panel, presented by Dr. Heather Staines and Emily Elliott, aims to talk about the general importance of guarding against content loss and how the work of EDINA and the Entitlements Registry contributes to this effort. The second part of the panel is a case study of how librarians at the University of Hawaiʻi at Mānoa Library put these digital preservation principles into practice within their own collection. Finally, the session will conclude with a Q&A discussion. The summary of the session is as follows:

Loss of access to content not only harms the scholarly record but significantly hinders research efforts. Whether temporary or permanent, the threat of content loss can be mitigated by technology, standards, and education for all stakeholders. Digital preservation, particularly for non-APC funded open access journals, is critical to ensure against content loss. Journal content regularly shifts from one publisher to another or one hosting platform to another, changes

which might be expected to increase in frequency as journals look to new funding models. Each of these changes increases the prospect that libraries and researchers might lose access to vital material necessary to their ongoing work. Join us for insight into challenges that might disrupt access to content and learn how you might get involved in initiatives working to ensure ongoing access.

Libraries rely heavily on their electronic collections during this period of global pandemic. Even before the pandemic, libraries' attention and allocations moved towards electronic access. Ensuring continued access becomes a key concern for libraries. At the NASIG 2020 conference, Tavernier and Westervelt called on librarians to identify at-risk titles in their collections and work toward mandating digital preservation, using ISSN's Keepers Registry as a key resource to track digital keepers and holdings. We heeded that call for our core titles in the University of Hawaiʻi at Mānoa Library's Hawaiian Collection, a comprehensive collection of retrospective and current materials pertaining to Hawaiʻi. The titles we chose reflect both the diversity of Hawaiʻi, but also a range of publication and distribution methods. This presentation covers the process to identify the preservation status of these vital research resources, determine the titles at risk, and make preservation decisions. In addition to helping us locally plan, we see how these core titles relate to other keepers and other collections. This context provides insight into who else collects and maintains our unique journals

Action(s) Required by Board

None.

Questions for Board

None.

submitted on: April 30, 2021