

NASIG Board Meeting Minutes
December 8, 2020

Executive Board:

Kristen Wilson, *Past President*
Betsy Appleton, *President*
Ted Westervelt, *Vice President/President-Elect*
Beth Ashmore, *Secretary*
Cris Ferguson, *Treasurer*

Members at Large:

Keondra Bailey
Katy Divittorio
Michael Fernandez
Mary Ann Jones
Courtney McAllister
Shannon Keller

Angela Dresselhau, *Ex Officio*
Anu Moorthy, *Ex Officio*

Regrets: Chris Bullock, *Ex Officio*

1.0 Welcome

The meeting was called to order at 1:00 pm Eastern.

2.0 NISO Renewal Update

Cris Ferguson contacted NISO and proposed to them an exchange of services to see if they would be interested in being a NASIG conference sponsor in exchange for our NISO membership. Cris is waiting to hear back. There may also be a lower level of NISO membership that could be available to us if this doesn't work out.

3.0 Committee Reports

Program Planning

Program Planning is going to discuss the Open Initiative committee's questions about how many papers we would want to publish if we were publishing the proceedings in an OA venue. They should be able to provide their perspective at a future meeting.

Awards

Betsy is checking with Andrew Barker about whether or not UKSG wants to do the Merriman award exchange this year.

Digital Preservation

Digital Preservation wanted to know how to get the call for conference proposals to be larger on the NASIG homepage? Michael will talk to Communications about making the information bigger on the homepage.

Mary Ann Jones asked if, as Registrar, she can begin setting up the annual conference webpage and whether or not we will be using Wild Apricot for registration this year. The board discussed how much information we have about the conference at the moment and encouraged Mary Ann to begin building the conference webpage with the Conference Planning Committee so that we can make it public as soon as we are able to. Cris Ferguson confirmed that we should use Wild Apricot for registration this year since we are using it for all our invoicing and, eventually, our payment processing as well.

4.0 Treasurer's Report

Recently completed work

- Verified that we have access to NASIG investment accounts
- Ordered recognition gifts for outgoing Board members and chairs
- Completed application to process credit card transactions via Wild Apricot - waiting on approval
- Updated organization name in Proposal Space; paid for Proposal space for 2021 conference - 1 bill for the initial call and 1 bill for how many proposals come in.

Current work being done

- Received quote for Director & Officers Liability Insurance - invoice to follow
- Processing sponsorship transactions
- Contacted NISO in regards to membership invoice - waiting to hear back
- Beginning to generate invoices and process sponsorship transactions through Wild Apricot

Account Balances as of 12/8/2020

- Checking Account - \$19,673.19
- Savings Account - \$11,596.57
- Investment Accounts - \$309,937.42

Upcoming Expenses

- Accountant fees - \$3750.00

- Credit Card payment - \$1208.51

5.0 Secretary's Report

5.1 Fall/Winter Board Meeting Topics

Invite to the February Meeting Proceedings editors, Open Initiative and Program Planning chairs for a discussion on future open access proceedings.

6.0 Adjourn

The meeting was adjourned at 2:00 pm Eastern. Minutes submitted by: Beth Ashmore, Secretary, NASIG Executive Board.